

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

BRADBURN METROPOLITAN DISTRICT NO. 3

Held: Monday, October 17, 2022 at 6:30 p.m. via teleconference and at 4301 Main St., Ste 100, Westminster, Colorado.

**Attendance**

The regular meeting of the Board of Directors of Bradburn Metropolitan District No. 3 was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, who have confirmed their qualifications to serve, were in attendance:

Michael Hald  
Eddie Chang  
Kay Dragon

Also present were: Carey S. Smith, Esq., White Bear Ankele Tanaka & Waldron, General Counsel to the District; Yelena Primachenko, District Accountant; Scott Spuler and Bill Rectanus, residents

**Call to Order/Declaration of Quorum**

It was noted that a quorum of the Board was present, and the meeting was called to order.

**Conflict of Interest Disclosures**

Mr. Smith advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Smith noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No disclosures were noted. The Board determined that the participation of the directors present was necessary to obtain a quorum or to otherwise enable the Board to act.

**Directors Matters**

Consider Appointment of Qualified Individuals and Administer Oaths of Office

The Board engaged in a general discussion regarding the Appointment of Scott Spuler. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the appointment.

The Board engaged in a general discussion regarding the Appointment of Bill Rectanus. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the

appointment.

**Designation of Officers** Following discussion, the Board designated Bill Rectanus as Secretary and Scott Spuler as Assistant Secretary of the Board of Directors.

**New Director Orientation** New Director Orientation was tabled until the next meeting.

**Additional Discussion Item** Director Hald would like to have Director Dragon approved as an authorized signer for all future checks.

The Board engaged in a general discussion regarding 2023 alleyway concrete repair. The matter was tabled until the next meeting.

**Approval of Agenda** Mr. Smith presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda, as presented.

**Public Comment** None.

**Consent Agenda** Mr. Smith reviewed the items on the consent agenda with the Board. Mr. Smith advised the Board that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

1. Board Meeting Minutes from June 21, 2022 Regular Meeting

## **Operational Matters**

**Update on District Website** The Board engaged in a general discussion regarding the URL link and legal counsel was asked to to determine if the link was available and to circulate to the Board before the end of the year.

## **Legal Matters**

**Consider Adoption of 2023 Annual Administrative Resolution** The Board engaged in a general discussion regarding adopting the 2023 Annual Administrative Resolution. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

**Consider Approval of Notice to Electors Pursuant** The Board engaged in a general discussion regarding the Notice to Electors Pursuant to §32-1-809, C.R.S.. Following discussion, upon a motion duly made and seconded, the Board unanimously approved

to §32-1-809, C.R.S. the notice.

Consider Approval of The Board engaged in a general discussion regarding the Resolution  
Resolution Calling May 2, Calling the May 2, 2023 Election. Following discussion, upon a  
2023 Election motion duly made and seconded, the Board unanimously approved  
the resolution.

The Board also engaged in a general discussion regarding the cost of  
an election.

### **Financial Matters**

Consider Approval of Following discussion, upon a motion duly made and seconded, the  
Financial Statements Board unanimously accepted the Financial Statements.

Consider Approval of Following discussion, upon a motion duly made and seconded, the  
Claims Board unanimously approved the claims submittal.

Conduct Public Hearing on Director Hald opened the public hearing on the proposed 2023  
2023 Budget Budget. Mr. Smith noted that the notice of public hearing was  
provided in accordance with Colorado law. No written objections  
have been received prior to the meeting. There being no public  
comment, the hearing was closed.

Ms. Primachenko reviewed the 2023 Budget Resolution with the  
Board. Following discussion, upon a motion duly made and  
seconded, the Board unanimously adopted the resolution adopting the  
2023 Budget, appropriating funds therefor and certifying mills for the  
General Fund, and mills for the Debt Service Fund, as shown in the  
2023 Budget, subject to receipt of final assessed valuation.

Consider Ratification of Following discussion, upon a motion duly made and seconded, the  
Acceptance of 2021 Audit Board unanimously ratified the 2021 Audit.

Consider Approval of The Board engaged in a general discussion regarding approving the  
CliftonLarsonAllen, LLP CLA Master Service Agreement. Following discussion, upon a  
Master Service Agreement motion duly made and seconded, the Board unanimously approved  
the agreement.

**Executive Session** None.

**Other Business** None.

**Adjourn** There being no further business to come before the Board, and  
following discussion and upon a motion duly made, seconded and  
unanimously carried, the Board determined to adjourn the meeting.

The foregoing record constitutes a true and correct copy of the

minutes of the above-referenced meeting.

*Edward Chang*

Edward Chang (Apr 25, 2023 12:57 MDT)

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Secretary for the Meeting

The foregoing minutes were approved on the 21<sup>st</sup> day of March, 2023.