

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

BRADBURN METROPOLITAN DISTRICT NO. 3

Held: Tuesday, October 14, 2021 at 6:30 p.m. via teleconference
and at 4050 W. 118th Place, Westminster, Colorado

Attendance

The special meeting of the Board of Directors of Bradburn Metropolitan District No. 3 was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, who have confirmed their qualifications to serve, were in attendance:

Michael Hald
Scott McCandless

Director Chang was absent, absence excused.

Also present were: Carey S. Smith, Esq., White Bear Ankele Tanaka & Waldron, General Counsel to the District; and Yelena Primachenko, District Accountant.

Call to Order/Declaration of Quorum

It was noted that a quorum of the Board was present and the meeting was called to order.

Conflict of Interest Disclosures

Mr. Smith advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Smith reported that disclosures for those directors with potential or existing conflicts of interest, which were provided to White Bear Ankele Tanaka & Waldron, were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Smith noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the directors present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. Smith presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda, as presented.

Public Comment

None.

Consent Agenda

Mr. Smith reviewed the items on the consent agenda with the Board. Mr. Smith advised the Board that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. The Board reviewed the Minutes from the June 15, 2021 special meeting and it was commented that a space needed to be added between “Quarter” and “1” in the Financial Matters section. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

1. Board Meeting Minutes from June 15, 2021 Special Meeting

Operational Matters

Consider Ratification of Alleyway Repairs Contract

Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the Alleyway Repairs Contract, pending one adjustment to be made by Director Hald prior to execution.

Legal Matters

Consider Adoption of 2022 Annual Administrative Resolution

Following review and discussion, upon a motion duly made and seconded, the Board unanimously adopted the 2022 Annual Administrative Resolution, as presented. The Board wants in person meetings with a virtual option.

Consider Ratification of 2020 Annual Report

Following review and discussion, upon a motion duly made and seconded, the Board unanimously ratified the 2020 Annual Report.

Consider Approval of Notice to Electors Pursuant to §32-1-809, C.R.S.

Following review and discussion, upon a motion duly made and seconded, the Board unanimously approved the Notice to Electors Pursuant to § 32-1-809, C.R.S., subject to the outcome of the budget hearing.

Consider Adoption of the Resolution Designating the Location of Regular Meetings of the Board of Directors

Following review and discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution Designating the Location of Regular Meetings of the Board of Directors, as presented.

Consider Approval of the District Public Records Policy

Mr. Smith discussed with the Board the changes in the fee structure in the Public Records Policy. Following the discussion, upon a motion duly made and seconded, the Board unanimously adopted the District Public Records Policy, as presented.

Consider Resolution Calling Election (May 2022)

Following review and discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution Calling the May 2022 Election, as presented. The Board would like notice by publication and mail and to use the District website once active.

Financial Matters

Consider Approval of Financial Statements

Following discussion, upon a motion duly made and seconded, the Board unanimously approved the March 31, 2021 Financial Statements.

Consider Approval of Claims

Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the claims submittal.

Public Hearing on 2021 Budget Amendment

Ms. Primachenko discussed with the Board the potential need for an Amendment of the 2021 Budget. No action taken.

Public Hearing on 2022 Budget

The Board opened the public hearing on the proposed 2022 Budget. Mr. Smith noted that the notice of public hearing was provided in accordance with Colorado law and that no written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Consider Approval of the 2022 Budget

After discussion a motion was made, seconded, and unanimously carried, the Board approved the 2022 Budget as presented.

Consider Adoption of Resolution Amending the 2022 Budget

Mr. Smith informed the Board that the Resolution Amending the 2022 Budget would be prepared by legal for approval by the Board at its next meeting.

Executive Session

None.

Other Business

Next Meeting – March 15, 2022.

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing record constitutes a true and correct copy of the Minutes of the above-referenced meeting.

Mike Hald

Secretary for the Meeting

The foregoing minutes were approved on the 21st day of June, 2022.